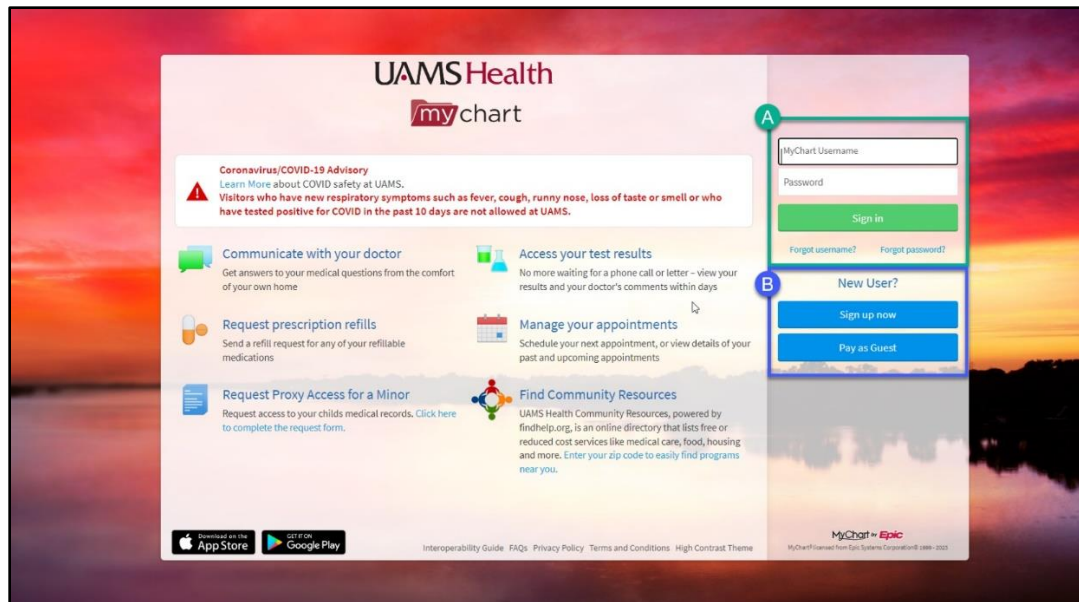


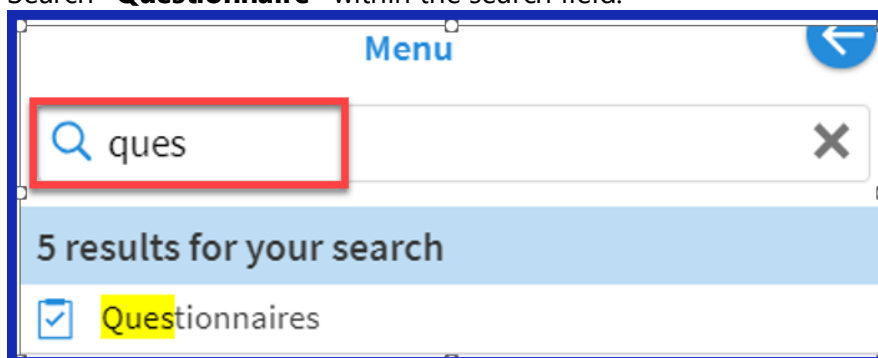
- MyChart is a secure, online portal that allows Employees and Students to access their health information from anywhere, at any time and at no cost.
- Questionnaires have been built in MyChart to assist providers with getting answers to historical health information.

Completing a Questionnaire in MyChart

1. Log into MyChart using the app or the website mychart.uamshealth.com
2. On the right-hand side of the screen, you can complete the following actions:
 - a. If you are an **Established User**, enter in your **Username** and **Password**, and then click **Sign-In**.
 - i. If you forgot your username or password, click the **Forgot Username?** or **Forgot Password?** Links under the **Sign-In** button to reset them.



3. After logging into **MyChart** click on the **Menu icon** on the **home screen**.
4. Search **“Questionnaire”** within the search field.



NOTE: Clinical users may be tasked with completing a **Respiratory Screening Questionnaire** in order to be fit tested.

5. Navigate to the Optional Questionnaires section.
6. Select the **submission of exemptions or outside immunization documents to SEHS**.

Optional Questionnaires

Social Factors	Not yet answered →
Annual Medical Screening for Students and Employees only Annual Medical Screening	→
Last submitted 8/23/2024 at 11:01 AM	
Student Pre-Enrollment Immunization Information Immunizations	→
Last submitted 8/23/2024 at 11:00 AM	
Respiratory Screening for Students and Employees only Respiratory Screening	→
Last submitted 8/23/2024 at 10:44 AM	
Submission of exemptions or outside immunization documents to SEHS Document upload	Not yet answered →


7. You will be prompted to select **what type of document you are submitting**:

Submission of exemptions or outside immunization documents to SEHS

Please select what type of document you are submitting today:
Select all that apply.

Religious exemption Medical exemption Proof of vaccination from outside of UAMS

Please upload your document ⓘ

 Add a document

Continue Finish later Cancel

8. Upload a document by selecting the **Add a document** hyperlink
9. Select **continue** to submit the questionnaire. Responses will be reviewed by the SEHS nurse.

